

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 6, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj expressed her gratitude towards Commanding Officer Shannon Ward and invited the Challenger Division Unit of the US Naval Sea Cadet Corps; Color Guard Commander Cody Ward, and Cadets Lori Ash and Liam Young to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Santee School District Foundation Innovation Grants

Superintendent Baranski shared the Santee School District Foundation provided over \$24,000 toward innovative projects that enrich the educational experiences of Santee School District students. She mentioned grants were reviewed and selected based on a competitive process. Superintendent Baranski expressed her gratitude towards the grant committee and welcomed John Tofflemire, former Santee School District Administrator and Santee School District Foundation President, and other Foundation members, to honor the following grant recipients.

SCHOOL	GRANT TITLE	DESCRIPTION	AMOUNT
Cajon Park	Media Literacy and Journalism for Middle School	6 th thru 8 th graders will use iPads, lenses, microphones and handheld cases for mobile video production.	\$1,822
Cajon Park	Photography and Fourth Grade	One hundred and five 4 th grade students, 90 primary buddies, and 6 th and 8 th graders (participating in the digital arts elective) will be exposed to the photographic arts.	\$2,567
Carlton Oaks	Implementing Trauma-Informed Care	Calm Down Kits will be provided for every classroom.	\$1,000
Hill Creek	Lights, Camera, Action! Weekly Student Newscasts	Sixty-eight 5 th graders will participate on news crew teams (over the course of the year) to create weekly newscasts to share with parents.	\$566
Hill Creek	STEM Bins	STEM Bins will be used with this class of 3 rd graders.	\$302
Sycamore Canyon	Integrating Growth Mindset and Wonders Based STEM Challenges	Grant will benefit all K students and students in the K-1 class; promotes hands-on learning and creative problem solving. <i>Growth Mindset</i> promotes life skills.	\$1,052
Carlton Hills	Ready Set Pedal	One hundred-fifty 6 th , 7 th , and 8 th graders will benefit from the health and fitness project. Berg Pedal Karts would be used to expose students to work on personal fitness.	\$2,281
Santee Success Program (SSP)	Outdoor Learning Center	Grant would be used to add a dripline for the new garden beds with timers and plant more trees and plants; and would allow for expansion of the outdoor learning area.	\$1,700
PRIDE Academy	Watch Us Grow! (Garden and Outdoor Learning Area)	They would like to create an outdoor learning area that could potentially benefit 600 students in grades TK-8. A K-3 Gardening Club would meet after school once or twice a week. Area would be used by K-3 students after dismissal to wait for their older siblings. Small intervention groups, reading groups, big/little buddies, and classrooms could use the area.	\$4,000
Rio Seco	Learning Garden	Rio Seco proposes to build a learning garden on the north side of the campus. All K-8 students would be able to use it. Area will be used for growing herbs, outdoor classroom science experiments, developing a sense of environmental awareness, use collaborative design and research. Each grade will collaborate to contribute something (i.e., 5 th and 6 th grades will design tiles for the benches).	\$4,000
Carlton Oaks	Hands on Learning Through Ceramics	The revitalized ceramic kiln will be available for use by all 800 K-8 students. Each trimester, 30 middle school students participate in an elective art class. Students will create their own pieces of art positively affecting their self-esteem, motor skills, sensory development, creativity, and learning thru the design process. Will create opportunities for students to work together.	\$2,500
Chet F. Harritt	Coding in Kindergarten	Students will use the Code Hopper to create a coding path. The final phase will include a Botley Robot programmed by the children to follow the path.	\$1,590
Pepper Drive	Dash and Dot Rocking Literacy in K-1	Grant will be used for 22 students in a K-1 class (and expand to include 45 students in the rotation cycle). Robots, along with the accessory pack and challenge cards, will be used to support literacy, social and academic learning. Helps students create stories, retell stories, sequence non-fiction information, etc.	\$679
Total Awarded			\$24,059.00

3. **Spotlight on Education: Chet F. Harritt STEAM School**

Superintendent Baranski welcomed Chet F. Harritt STEAM School Administration and staff to share their schools spotlight. Principal Tylene Hicks expressed her gratitude for being invited to share the great things happening at Chet F. Harritt STEAM School. Vice Principal DiAnn Albert shared the Cheetah **D.R.E.A.M.** Pledge had been created with the input of student, staff, and family surveys. She shared the survey inquired on what were important character education traits a student should know and show at school. Ms. Albert explained that with the assistance of the Culture Committee the answers were narrowed down to the top five words: **Diligence**, **Respect**, **Empathy**, **Accountability**, and **Motivation**. She explained the pledge and a grid were created to help give examples of how their DREAM pledge affects their everyday life in the classroom, cafeteria, hallways, playground, locker hall, etc. She shared posters were created and displayed throughout the school.

Kelcie Orsinelli, teacher, explained Chet F. Harritt School is supporting the District's literacy goals with use of District-adopted curriculums; focus on writing across all curricular areas; visible learning - learning targets and success criterion; vertical teaming/planning; reading recovery and G.L.A.D. trained teachers; Response to Intervention; growth mindset; accountable talk/feedback; and goal setting/parent meetings, etc.

Rita Zobel, teacher, shared Chet F. Harritt's safety goals are to increase the number of students feeling safe at school. The school used data from the Healthy School survey, combined with student and staff input, to create a list of items that they can use to improve safety at school. This list consisted of the D.R.E.A.M. pledge; digital hall passes; school-wide behavior systems; restorative practices; communication boxes; student/parent input groups; circle talk/classroom meetings; attendance incentives; flexible seating; safe school ambassadors; safety drills; supervision; trauma informed care; and "cool down" kits, etc.

Principal Hicks extended her appreciation of Commander Shannon Ward and the Challenger Division Unit of the US Naval Sea Cadet Corps; Chris Higginbottom for the drone video; and the Chet F. Harritt parents and staff.

The Board expressed their gratitude for the great work being done at Chet F. Harritt School.

4. **Spotlight: California Dashboard Local Indicators**

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services to present on Santee School District's submission of Local Control Indicator progress for the California Dashboard. Dr. Pierce shared this item was informational and did not require action but, required the information be shared with the Governing Board.

Dr. Pierce shared the five priorities that are self-reported and noted Priority 7 was added this year: 1) Basic Services; 2) Implementation of the State Standards; 3) Parent Involvement; 6) School Climate; and 7) Access to a Broad Course of Study. She explained Priority 1 was related to the Williams Act. Dr. Pierce explained the District's need to annually update and report the UPC process (i.e., appropriate teacher credentialing, hold an instructional materials sufficiency public hearing, and report facility conditions, etc.). She shared this is also required to be included in the Executive Summary this year. Dr. Pierce noted the Priority 1 Criteria was reported as met.

Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: *

0

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: *

0

Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies): *

0

Criteria:

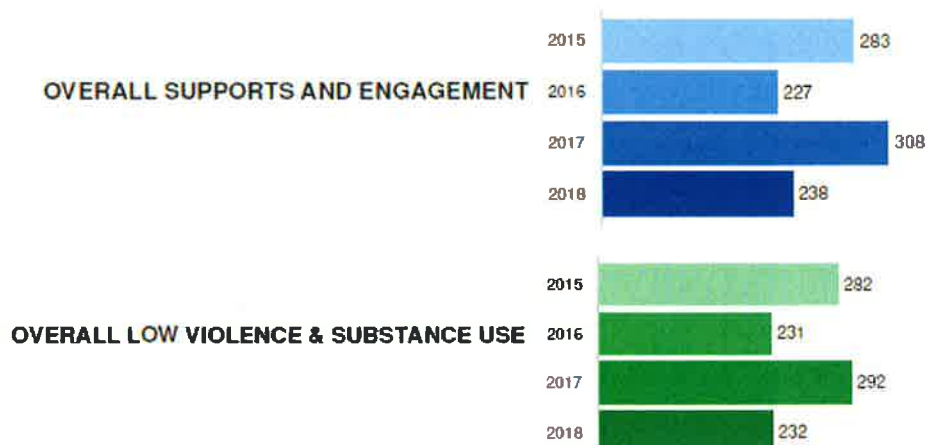
Please assess the local educational agency performance on meeting the standard by designating the following: *

- Met
- Not Met
- Not Met For Two or More Years

Dr. Pierce shared the District is implementing Priority 2, a self-reflection tool, by conducting a self-assessment on the adoptions, professional learning, understanding of the frameworks, and Common Core State Standards, etc. She explained Priority 3, self-reflection for parent engagement, is reported in the Executive Summary. Dr. Pierce shared it includes seeking input in school/District decision making and promoting program participation. She explained the California Healthy Survey (CHKS) results are used to report information for Priority 6, school climate. Dr. Pierce shared the School Climate Index (SCI) provides a state normed, school-level description of several factors that are known to influence learning success in schools. She explained the change column reflects a comparison between 2015, the District's baseline year, to current year, 2018; the reporting method WestEd uses for reporting to school districts. Dr. Pierce shared the scores range from approximately 100 to 500, with high scores representing more positive school climates; higher supports and engagement; and lower levels of violence and substance use at school. A district's State Percentile compares that district's schools to other schools in the state. A district's Similar Schools Percentile compares the district's schools to other schools in the state with similar demographic characteristics.

District School Climate Index (SCI)

	2014	2015	2016	2017	2018	Change
SCI Score ^A	–	281	223	300	229	-52
SCI State Percentile ^B	–	36	7	53	8	-28
SCI Similar Schools Percentile ^B	–	29	7	44	7	-22



Dr. Pierce shared the following chart from the 2018 Healthy Kids Survey reflected the average percent of respondents reporting “strongly agree” in the School Environment section and an average percent of respondents reporting “very much true” for School Connectedness, Academic Motivation, and Parent Involvement in School. She explained the empty cells meant there were less than 10 respondents.

School Supports and Engagement by Race/Ethnicity - 7th Grade

Percent of Students (%)	Grade 7						
	H/L	AI/AN	Asian	AA	NH/PI	White	Mixed
<i>School Environment</i>							
Total school supports [‡]	21		33	28		23	19
Caring adults in school [‡]	24		33	31		25	20
High expectations-adults in school [‡]	31		54	41		38	31
Meaningful participation at school [‡]	7		11	12		7	7
<i>School Connectedness[†]</i>	14		20	10		18	14
<i>Academic Motivation[†]</i>	35		58	21		36	34
<i>Parent Involvement in School[‡]</i>	14		24	10		16	12

Priority 7, Access to a Broad Course of Study, requires the District to identify local tools. Dr. Pierce explained that the District uses SIS PowerSchool and Microsoft Excel and Access databases to summarize data. She mentioned all students have access to core courses, as required by the California Department of Education. In 7th – 8th grade, about 63% of students have access to the various elective subjects taught in an academic lab setting. She shared all student groups show a proportional rate for access to these classes. For identifying barriers, discussion includes the current structure of our TK – 8 District and how the limitations on the number of electives and enrichment classes that may be offered. Dr. Pierce explained factors include credentialing and the size of each school’s 6th – 8th grade structure. She shared the District continues to seek innovative ways to provide more elective courses, such as robotics, coding, performing and visual arts, and culinary arts.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.2. **Establish Date and Time of the Board of Education Annual Organizational Meeting**
- 1.3. **Approval to Omit the January 1, 2019 Board of Education Meeting from the 2019 Board Meeting Calendar**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations, Grants, and Bequests**
- 2.4. **Approval/Ratification of General Services Agreements**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation**
- 2.7. **Acceptance of Annual and Five-Year Developer Fee Report**
- 2.8. **Approval to Submit Application for PL 81-874 and Designation of Authorized Representative**

- 2.9. Approval/Authorization/Ratification of Change Order #2 for Bid #1718-077-109, Installation and Site Work for New Modular Classroom Buildings at Rio Seco School
- 3.1. Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2018-2019
- 3.2. Approval of Nonpublic School Master Contract with Stein School for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval to Renew Agreement and New Rate Structure with Atkinson, Andelson, Loya, Ruud, & Romo
- 4.3. Acceptance of Report on Certificated Credentials and Assignments
- 4.4. Approval of Memorandum of Understanding between McAlister Institute and Santee School District for Drug Prevention Support
- 4.5. Adoption of Resolution No. 1819-16 to Restore Work Hours for Identified Classified Non-Management Position
- 4.6. Adoption of Resolution No. 1819-14 to Eliminate and/or Reduce Classified Non-Management Positions

Member Burns asked that Item 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting, be pulled for separate consideration. President El-Hajj noted the \$620 donation from Countywide Mechanical, to support the outdoor education program at Cajon Park. Member Burns moved approval with the exception of Item 1.2.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

- 1.2. Establish Date and Time of the Board of Education Annual Organizational Meeting
 Member Burns explained pulling the item to make sure none of the dates conflict with Jewish holidays. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 1819-13, Citizenship and Civic Education
 Superintendent Baranski shared the new California history and social science framework, adopted by the State Board of Education, incorporates four key areas of instruction: Content, Inquiry, Literacy, and Citizenship. History and the related social sciences emphasized the development of civic and democratic values as fundamental values of citizenship. She explained the history framework concurs that students that understand the relationship between citizens and the state recognize their roles as members of the community. Superintendent Baranski presented Resolution No. 1819-13 for adoption. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. Adoption of Board Legislative Goals for 2019

Superintendent Baranski presented the proposed Legislative Goals for 2018 for Board consideration and approval. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.3. Board of Education Meeting Room Technology Updates

Superintendent Baranski explained that it has been over ten years since the Board of Education meeting room received technology upgrades. She shared experiencing issues with presentations because of inadequate equipment and the need to upgrade the current hardware and software program capacities. Superintendent Baranski noted that in addition to the infrastructure update, she was recommending placing three television monitors in the room to improve the Board's, public, and professional development viewing capabilities. She shared the cost for the technology updates was estimated at \$23,030; and if approved, the work could be completed during the winter break.

The Board discussed their concerns on the placement and size of the television monitors and expressed their concern on the ability to see financial documents and/or documents that have small script. The Board shared their support of the upgrade but asked that the monitors be temporarily mounted to make sure they are in the right location.

Member Burns moved approval for the purchase and temporary mounting of the equipment, for up to \$28,000 from Fund 40 (the facility needs set-aside funds), in case bigger television monitors or equipment is required.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.4. Educational Resource Center Furniture Replacement

Superintendent Baranski shared that Mission Federal Credit Union contacted the District to offer modular furniture, valued at over \$150,000, free of charge to the District. She explained the District was already looking into replacing the modular furniture in the Educational Resource Center (ERC) to create newer workspaces for the employees. Superintendent Baranski explained there was an estimated cost of \$26,000-\$30,000, to disassemble, transport, store, and reassemble the furniture. She shared that if approved, the installation would take place during the Thanksgiving break. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.5. California School Boards Association (CSBA) Delegate Assembly Call for Nominations

Superintendent Baranski mentioned CSBA is accepting nominations for Delegate Assembly members. Elected delegates will serve a two-year term ending in March 2021. Member Ryan expressed her desire to continue representing Santee School District. Member Fox moved to nominate Member Ryan for Delegate Assembly.

<i>Motion:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through September 30. He shared the District ended the month with a cash balance in the General Fund of \$12,476,115, sufficient to pay all our financial obligations for the fiscal year. Mr. Christensen noted the budget revisions, show the District continues to project an operating deficit in the General Fund of about \$2.5 million with reserve percentages, in the three years of the multi-year projections, hovering around 21%. He shared the multi-year projections did not currently include any negotiated compensation increases; except for the one-percent (1%) increase agreed to with CSEA for 2017-18. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: Revised Board Policy 6162.51, State Academic Achievement Tests

Board Policy 6162.51, State Academic Achievement Tests was presented for a second reading and request for approval.

<i>Motion:</i>	<u> </u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u> </u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policy 5111, Admission

Revised Board Policy 5111, Admission, was presented as a first reading.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, welcomed the Chet F. Harritt teachers, already present at the meeting for their school spotlight, to address the Board. Kelsie Orsinelli and Rita Zobel, shared with the Board the great things, and challenges, in their classrooms.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Levens-Craig shared visiting a Rio Seco classroom. She explained the students were told they would have substitutes the prior day. When the students showed up the next day, the teachers had redone their classroom into a "mad-science" lab and they showed up dressed in lab coats as Professors Bunsen and Burner. The teachers stayed in costume all day and provided science instruction through fun and interactive activities to the students. Member Levens-Craig shared it was fun.

Superintendent Baranski shared this year's first Student Forum with the Board was upcoming and shared past and possible topics for conversation. Upon discussion, the Board selected the following topics of discussion:

- What does feeling safe at school mean to you?
- What can we do to make you feel safer?
- What does it mean to be a good reader and writer?
- What can we do to help prepare students as readers and writers?

Superintendent Baranski provided a recap of what was accomplished at the last Strategic Planning Focus Group meeting. She shared one of the recommendations discussed with President El-Hajj was the possibility of holding a fourth focus group in January. President El-Hajj shared that although progress is being made, she was not sure it was ready to be finalized at the next meeting. It was the Board's consensus to hold a fourth Focus Group. Member Ryan

clarified the stakeholders provide input for Board consideration, but it was ultimately the Board's decision on the final vision and mission statements.

Superintendent Baranski shared anticipating hearing an update on Measure S upon closing of the polls at 8:00 p.m. She congratulated Members Burns, Fox, and Ryan for running unopposed and being selected to serve another term.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

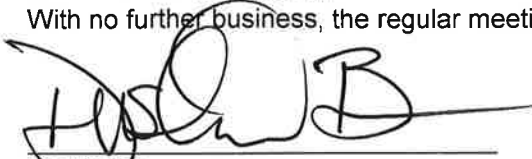
The Board entered closed session at 8:03 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m., and no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of November 6, 2018 was adjourned at 9:50 p.m.



Dustin Burns, Clerk



Dr. Kristin Baranski, Secretary